



MISSOURI CONFERENCE OF THE UNITED METHODIST CHURCH REPORT OF ANNUAL FUND BALANCE AUDIT

The Finance Committee is required to make provision for an annual audit of the records of all the financial officers (including the financial secretary or church business manager and treasurers) of the church and all its organizations. **This form is due June 1st and submitted to the District Office.**

Church

District:

Period beginning:

Period Ending:

[1] Receipts, Disbursements, and Balances (Round to the nearest dollar):

LOCAL CHURCH FUNDS (Use those applicable to your church)	(a) Balance at Beginning of Period	(b) Cash Received and Recorded (+)	(c) Total Disbursements for Period (-)	(d) Transfers (-)	+	(e) Balance at End of Period
General Fund						\$ -
Memorial Fund						\$ -
Building or Improvement Fund						\$ -
Board of Trustees' Fund						\$ -
United Methodist Women (UMW)						\$ -
United Methodist Youth Fellowship						\$ -
United Methodist Men (UMM)						\$ -
Church School						\$ -
Other Organizations or Funds (enter name)						
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
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						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total amount of cash in all treasuries of the church	\$ -	\$ -	\$ -	\$ -		\$ -

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[2] The Auditors Auditing Committee (check appropriate box) has examined the accounts listed; reviewed procedures of counting and accounting; has reconciled receipts and disbursements with bank deposits and bank balances; and has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (attach additional pages as needed):

[3] Recommendations for changes in financial policies and practices (attach additional pages as needed):

The best practice is for this report to be reviewed by Church Council and Finance Team.

This report was completed by:

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____

Print Name: _____