



2018 LAY MINISTER SUPPORT REPORT

Missouri Conference of The United Methodist Church
For multiple church charges, please fill out a separate form for each church

Lay Minister		Church	
Effective Date		District	

The purpose of this document is to report any salary and/or reimbursement given to Lay Ministers. Lay Ministers are assigned to pastoral roles in the local church by our Bishop and/or Cabinet. The Church Council, upon recommendation of the Pastor-Parish Relations Committee, shall determine the salary and/or reimbursement given to Lay Minister and be approved at the annual Church/Charge Conference. *Note: Appropriate taxes shall be withheld and forwarded to the IRS as required by law.*

1. Salary to be given to Lay Minister during 2018*		
a.	Travel Expenses (The 2017 IRS reimbursement rate is 53.5 cents per mile for use of auto. The 2018 reimbursement rate is yet to be determined.)	
b.	Continuing Education Expense (recommend reimbursement of actual continuing education expenses)	
c.	Office Expenses	
2. Total Expenses to be reimbursed to Lay Minister		\$ -
3. Total Compensation Package to Lay Minister		\$ -

INFORMATION FOR PLANNING IN THE LOCAL CHURCH:

a.	Salary approved for Lay Pastor	\$ -
b.	Less Tax withheld for Social Security (6.2%)	\$ -
c.	Less Tax withheld for Medicare (1.45%)	\$ -
d.	Annual PAID to Lay Pastor	\$ -
e.	Church Match for Social Security (6.2%)	\$ -
f.	Church Match for Medicare (1.45%)	\$ -
g.	Total Reimbursement Allowance	\$ -
TOTAL BUDGET FOR LAY PASTOR		\$ -

***NOTE to Church Treasurer: Issue a W-2 Form to Lay Minister by January 31st each year; and submit to the IRS a quarterly Employer's Federal Tax Return on Form 941.**

Signature: _____
Church Council Chair

Date: _____

Signature: _____
Pastor

Date: _____